



The City of Stafford, Texas

OPERATOR I

Date posted: 6/19/2018		Closing Date: Posted until Filled	
Submit application to: Human Resources EMPLOYMENT@STAFFORDTX.GOV			
Department:	Public Works	FLSA STATUS	Non-Exempt
Reports To:	Crew Leader	LEVEL	1
Classification Structure: Maintenance & Operations		CLASS	Maintenance & Operations Assistant
Salary Range: \$26,800 - \$33,500		GRADE	1

POSITION SUMMARY: Public Works is hiring an Equipment Operator I position to perform routine maintenance, repair, and construction in one or more areas in Public Works or other related City facilities involving large installations, maintenance, repair, and construction activities or coordination of a service related to one or more areas such as street, drainage, right-of-way, sidewalk, and traffic maintenance.

This is a great opportunity for candidates that have a Commercial Driver's license, and have worked in the construction trades but do not want to travel. The majority of work assignments are within a 10-mile radius.

ESSENTIAL DUTIES AND RESPONSIBILITIES: The below statements are intended to describe the general nature and level of work being performed by individuals assigned to this position. They are not intended to be an exhaustive list of all responsibilities, duties, and skills required. This description is subject to modification as the needs and requirements of the position change.

- Operates a variety of construction and maintenance equipment or tools
- Inspects, maintains and performs basic repair of concrete, traffic signals, drainage & mowing
- Maintaining and repairing street pavement and asphalt
- Maintaining and replacing culverts
- Maintains public right of way areas
- Maintains vehicles and equipment
- Install, utilize and monitor traffic control devices as required
- Subject to 24 hour recall: The City reserves the right to require an employee in this position to work overtime including during emergency situations (defined as any natural or man-made



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disaster that may or may not necessitate the relocation of City personnel or citizens). In the event of an emergency and/or a required evacuation, the incumbent may be required to remain at work to provide needed services or perform essential duties for the benefit of the general public including services or duties different from those performed in the normal course and scope of the position.

KNOWLEDGE, SKILLS & ABILITIES: To perform in this position successfully, and individual(s) must be able to perform each essential duty and responsibility satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required.

- Operating and maintaining applicable vehicles, equipment, and tools of assigned area
- Providing skilled repairs and maintenance work
- Performing manual labor
- Adhering to safe work practices
- Prepare reports, logs and activity documentation
- Ability to work independently and/or in a team environment and able to exercise good judgment
- Ability to adhere with Traffic Control and Work Zone standards

EDUCATION, EXPERIENCE AND TRAINING (Certification/Licensure): The preferred way to obtain the minimum knowledge, skills and abilities to perform the essential duties and responsibilities of this position are listed below. The City reserves the right to allow substitutions in the event that a candidate or incumbent exceeds requirements in one area but may be deficient in another.

Education / Related Work Experience:

High School Diploma or GED and (1) one years of experience related to maintenance operations; or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job.

Training (Certification/Licensure):

Valid Class-B CDL or ability to obtain a license within 3 months of the appointment.

ADA AND OTHER REQUIREMENTS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals to perform the essential functions.

Physical Requirements: Must be able to walk, bend and lift heavy loads up to maximum 100 pounds. Working conditions are primarily outdoors.

The City of Stafford is an Equal Opportunity Employer